



Sweet Temptations  
Company Meeting  
Meeting Minutes  
Monday, April 14, 2014 @ 2:30pm  
Room 135 Greenall High School - Balgonie, SK

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**Meeting called to order at:**

**In Attendance:**

**1. Approval of previous meeting minutes (Mar. 2)**

**2. Department Updates**

- a. Presidents
- b. Marketing and Sales
- c. Production
- d. Information Technology
- e. Finance
- f. Human Resources
- g. Health & Safety

**3. Plans for the Week**

- a. Presidents
- b. Marketing and Sales
- c. Production
- d. Information Technology
- e. Finance
- f. Human Resources
- g. Health & Safety

**4. Other Items**

- a. Reminder, \$100 taxation to Junior Achievement
- b. Provide Ms. McFarlen and Mrs. Gardiner a production calendar to schedule supervision
- c. Presentation on Wednesday – Women Entrepreneurs of Saskatchewan Inc. (thank yous)

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**Action items:**

*create training sheet for ordering.*

**Meeting adjourned at:**